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SUPPLY DIVISION WEEKLY REPORT
PERIOD ENDING 4 JANUARY 1983


I. Progress Report on Tasks Assigned by the DCI/DDCI:

Negative.


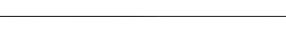
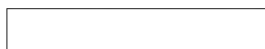
II. Items/Events of Major Interest that have Occurred During the Preceding Week:

A. Support to Latin America (LA): A representative from Operations Support Branch departed 4 January for a 90-day TDY in support of a LA project. 

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B. Field Administration Course and Headquarters Property Accounting Course: The Logistics portion of the Field Administration will be held 24 - 31 January. 

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The Headquarters Property Accounting Course will be held 23 - 25 February in  The Accountable Officer from  will attend this course. 

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C. WANG Demonstration: Approximately 25 Supply Division personnel attended a two-hour demonstration on the WANG "Alliance" system at their Rosslyn office on 23 December 1982. WANG personnel also gave short briefings on both hardware servicing and user training programs.

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D. Customer Services: For the month of December, statistics on various types of customer services are as follows:

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Request for status via phone	481
Vendor calls	220
Incoming cables and tele- pouches processed	59
Requisitions Prepared	73
Cables prepared	2
SPB cable conversions	28
SPB letter conversions	10
Follow-up memo replies	3
Requirements review	119
Special projects follow-up (line items)	1829
Other (Transmittal Manifests and Form 88)	9

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III. Significant Events Anticipated During the Coming Week:

Negative.

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